

## **Evergreen Community Charter School Parental Involvement Policy**

(rev. 5/2023)

Title I regulations require that each school served under Title I jointly develop with and distribute to parents of participating children, a written parental involvement policy agreed on by the parents that describes the requirements of (c) through (f) as listed below and outlined in Title I law:

### **A. POLICY INVOLVEMENT**

Evergreen shall -

1. Convene an annual meeting, in September, to which all parents of participating children shall be invited and encouraged to attend, to inform parents of their school's participation under this part and explain the requirements of this part, and the right of the parents to be involved;
2. Offer parent education sessions throughout the school year at varying times, in the morning and/or evening, in order to provide all parents with opportunities to attend;
3. Involve parents annually in the planning, review, and improvement of programs under this part, including planning, review, and improvement of the parental involvement policy during the annual Title I meeting in September;
4. Provide parents of participating children -
  - i. timely information about programs under this part;
  - ii. a description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet; and
  - iii. if requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practically possible.

**Evergreen will provide information about the program during the annual Title I meeting in September, or at any other time by parent request. Evergreen notifies parents about academic progress and assessment through various channels, including the community handbook, director's letters, and parent-teacher conferences. In addition, teachers and staff are consistently available to address parent concerns in person, or by phone or email.**

5. If the schoolwide program plan is not satisfactory to the parents of participating children, submit any parent comments on the plan when the school makes the plan available to the local educational agency.

### **B. Shared Responsibilities for High Student Academic Achievement**

As a component of the school-level parental involvement policy, Evergreen will jointly develop with parents for all children served under this part a partnership agreement that outlines how parents, the entire school staff, and students will share responsibility for improved student achievement. Families will review and sign the agreement at the beginning of each school year.

### **C. Building Capacity for Involvement**

To ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement, each school and local educational agency assisted under this part –

a. Shall provide assistance to the parents of children served by the school, as appropriate, in understanding such topics as the State's academic content standards and State student academic achievement standards, State and local academic assessments, the requirements of this part, and how to monitor a child's progress and work with educators to improve the achievement of their children;

**Evergreen will provide information on assessments and state standards annually in the Community Handbook, in letters from the director, from teachers, and through parent education sessions.**

b. Shall provide materials and training to help parents to work with their children to improve their children's achievement, such as literacy training and using technology, as appropriate, to foster parental involvement;

**Evergreen will offer information in the Title I section of the website, and offer parent education sessions at least twice yearly.**

c. Shall educate teachers, pupil services personnel, principals, and other staff, with the assistance of parents, in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and the school;

**Evergreen has a partnership agreement between parents and the school that emphasizes the role parent volunteers plays in the school; Evergreen has multiple parent volunteer committees and frequent opportunities for in-class and at-home volunteer work.**

d. Shall, to the extent feasible and appropriate, coordinate and integrate parent involvement programs and activities with Head Start, Reading First, Early Reading First, Even Start, the Home Instruction Programs for Preschool Youngsters, and the Parents as Teachers program, and public preschool and other programs, and conduct other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children;

**Evergreen has a transition plan that outlines the steps that the school takes to help students and parents transition from preschool to kindergarten, and then from middle to high school.**

e. Shall ensure that the information related to school and parent programs, meetings, and other activities is sent to the parents of participating children in a format and, to the extent practicable, in a language parents can understand;

**Evergreen communicates frequently with parents via email or paper copy (at parent's request), classroom newsletters, letters from the director, and the school website.**

#### **D. Accessibility**

In carrying out the parental involvement requirements of this part, districts and schools, to the extent practicable, shall provide full opportunities for the participation of parents with children with limited English proficiency, parents with children with disabilities, and parents of migratory children, including providing information and school reports in a format and, to the extent practicable, in a language such parents can understand.